



Middleton Chamber of Commerce Fall Craft Bazaar October 16, 2021 Guidelines

Bazaar Location:

The Bazaar will be held at the Middleton Middle School Gym

and Cafeteria located in Middleton at 511 W. Main Street, off Highway 44. (The Old High School)

Bazaar Hours: Saturday, October 20th, 9am–3 pm. Vendors are expected to be present from 9am–3 pm.

Booth Fee: Indoor 10x10 - \$60. Chamber members get 1st priority and a reduction of booth fee to \$40. Chamber applications are available at: <http://www.middletonchamber.org/join-now>

Setup and Take down

Setup time will be available on Friday, October 15th from 6-9 pm and Saturday, October 16th from 7 – 9 am. Please bring your own tables and chairs. If you have need of electricity, please try to set up on Friday evening, and don't forget to bring extension cords, surge protectors and tape. Electrical outlets are limited, please request on your application. **Take down is Saturday after 3 pm.**

Cancellation

If you must withdraw from the bazaar more than 30 days prior to the start date of October 20th, you will be given a full refund of your booth fees. If you must withdraw from the bazaar on or after September 20,

2021, we apologize that we cannot refund your booth fee(s). Due to the nature of the event, replacement crafters cannot often be found on short notice. If you can find another crafter to fill your booth space(s), we will offer a full refund of your booth fee(s) once your replacement is signed up and paid.

Taxes

You are responsible for collecting 6% state sales tax and turning it into the Idaho State Tax Commission. If you have a tax ID number, please bring it with you to display in your booth. If you do not have a tax ID, Bazaar staff will have a form on hand for you to fill out, which will provide you with a temporary number to display in your booth. Please contact the State Tax Commission office if you are unfamiliar with this process.

Sales of Edibles

If you intend to sell edible items, please contact the Southwest District Health Department to make sure that you are adhering to their standards. Rules for the sale of edibles vary depending upon whether you are a non-profit organization or a private enterprise.

Sound and Smell

You are welcome to play music or light candles or incense in your booth, providing the vendors in surrounding booths do not find it distracting or offensive. If you are asked to turn down your music or extinguish your scent, please do so.

If you have any questions or concerns, please call:

Kayla Fearn 208-761-2487
kayla-fearn@43re.com

APPLICATION AND INSURANCE WAIVER – PLEASE SIGN AND RETURN PAGE 2 WITH PAYMENT TO

Middleton Chamber of Commerce